



University of Portland

2019-2020 Student-Athlete Handbook

Grievance /Complaint Information

In practice, all campus appeal processes use an adaptation of the process for grading appeals as specified in the University Bulletin. Applied to student-athletes in non-academic matters, the grievance process will proceed as follows:

Should an instance occur when a student-athlete feels he/she has cause for complaint the individual is to first discuss the issue directly with the party involved to see if some sort of reconciliation of the matter can be accomplished. Failing a satisfactory resolution, the student-athlete may:

1. Appeal the issue to the right higher authority within the Athletic Department who is not a party to the grievance (i.e. director, head coach, sport administrator)
2. Submit the appeal to the next administrative level (e.g. Associate or Assistant Director of Athletics). The Associate/Assistant Director will hear both parties and shall take reasonable and proper actions to resolve the question at this level;
3. Should the aggrieved student-athlete believe that rights were abridged at the Associate/Assistant AD level, a written request for review may be filed with the Director of Athletics, making clear the substance of the appeal. The Director of Athletics will review the written request and consult with the appropriate Associate or Assistant ADs, or other personnel involved, and make a recommendation regarding the issue: that the original evaluation and decision should stand; or that there appears to have been unfair evaluation or treatment. In the latter instance, the Director of Athletics will require that the wrong be corrected;
4. After exhausting the appeals process specified above, should the aggrieved student-athlete continue to believe that their rights were abridged, a final appeal may be made to the University Vice President for Student Affairs who after review and consultation, will make a final, binding decision.

Gender Equity/Title IX (including sexual assault and sexual harassment):

If a student has a question or complaint related to gender equity within the athletic department, he/she should contact Karen Peters, Senior Associate AD/Senior Woman Administrator. Complaints regarding Title IX, including sexual assault and sexual harassment, can be brought to the attention of the individuals listed at: <https://www.up.edu/inclusion/speak-up.html>

Discrimination/Minority Issues

If a student has a question or complaint related to any minority or discrimination issues, he/she should contact Karen Peters, Senior Associate AD/ Senior Woman Administrator. Complaints may also be brought to the attention of Public Safety, which is located in Haggerty Hall, Room 100